



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, December 16, 2020

**Fresno County Employees' Retirement Association
7772 N. Palm Ave.
Fresno, CA 93711
(559) 457-0681**

1. Call to Order

CHAIRMAN TOSTE CALLED THE MEETING TO ORDER AT 9:00 AM.

2. Roll Call

A QUORUM WAS PRESENT WITH MEMBERS TOSTE, ROMAN, GARABEDIAN, HERZOG, STRATFORD, AND WATERHOUSE PRESENT.

3. Adopt Agenda

MEMBER ROMAN MOVED TO ADOPT THE AGENDA. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

4. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

HELD. NONE RECEIVED.

5. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.

- a. Review and approve minutes of October 28, 2020

- b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$11,882.46 for services through November 2020

- c. Receive Treasurer's Reports for Quarter Ended September 2020

MEMBER WATERHOUSE MOVED FOR APPROVAL OF THE CONSENT AGENDA ITEMS. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.

6. Receive Fresno Chaffee Zoo Director's report

RECEIVED. DIRECTOR SCOTT BARTON REPORTED. THE GOVERNOR CLOSED THE STATE. WILL BE CLOSED AT LEAST THREE WEEKS. WORKING HARD ON FINANCIALS THROUGHOUT THE CLOSURE. THREE PROJECTS: AMBASSADOR ANIMAL CENTER TRENDING AHEAD AS EXPECTED AND MAY BE COMPLETE IN MARCH. ZOOPLEX IS ON SCHEDULE. KINGDOMS OF ASIA WELL UNDER WAY. TWO ARE ABOVE GROUND AND DOING WELL GIVEN THE DRY YEAR. ZOO BOARD HAS SELECTED BARTON'S SUCCESSOR: JOHN DOLAN. CURRENTLY, HE IS THE DIRECTOR AT THE NEW YORK AQUARIUM. JOINING IN FEBRUARY.

7. Receive Fresno Chaffee Zoo Corporation October 2020 Year-to-Date Financial Report
- RECEIVED. CFO LILY WACHTER REPORTED. OCTOBER CAME IN STRONG. OCTOBER 2020 REVENUES OF \$1.5 MILLION EXCEEDED OCTOBER 2019. THIS WILL HELP WITH THE CURRENT CLOSURE. WACHTER REPORTED FURTHER ON OCTOBER YEAR-TO-DATE ACTUALS VS. BUDGETED, THE ZOO CORP BALANCE SHEET, CAPTURE RATES AND AVERAGE REVENUES, AND ON A NEW FORM SHOWING PER CAPITA SPENDING.**

8. Approve Fresno's Chaffee Zoo Corporation fiscal year 2021 Measure Z Operating funds totaling \$5,309,507 for reimbursement of Animal Care and Veterinary Salaries and Benefits, Animal Feed, Animal Exhibit Supplies, Veterinary Supplies, Water Quality Supplies, Utilities, and Bank Fees to wire reimbursement funds to the Zoo

CFO LILY WACHTER REPORTED THE ZOO CORP BOARD APPROVED THIS BUDGET AND AMOUNT. PROVIDED HIGHLIGHTS ON THE ZOO 2021 STRATEGY – "TOTAL EXPERIENCE TICKET" AND DRIVE SALES BY INVESTING IN THE WEBSTORE. BUDGETING ATTENDANCE AT 652,050, WHICH IS IN LINE WITH 2019. BUDGETING REVENUES AND EXPENSES AT 12% ABOVE 2019. WACHTER REVIEWED A 2021 PRICE SHEET DETAILING 2021 TICKET PRICES AND COMPARED TO 2020 AND 2019 PRICES.

MEMBER ROMAN MOVED FOR APPROVAL. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.

9. Approve and authorize release of retention withheld on Studio Hansen Roberts fee for African River design (\$24,012.50)

DIRECTOR SCOTT BARTON REPORTED.

MEMBER HERZOG MOVED FOR APPROVAL. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

10. Approve and authorize the Chairman to execute the annual engagement letter on applying agreed-upon procedures from Moss Adams, the Zoo Corporation's outside auditor

CHAIRMAN TOSTE REPORTED.

MEMBER GARABEDIAN MOVED FOR APPROVAL. SECONDED BY MEMBER ROMAN. THE MOTION PASSED UNANIMOUSLY.

11. Approve and adopt the 2021 Zoo Authority regular board meeting calendar as outlined in Attachment A

MEMBER ROMAN MOVED FOR APPROVAL. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

12. Approve next meeting date

Dates include:

Wednesday, December 30, 2021

Wednesday, January 27, 2021

Wednesday, February 24, 2021

ZOO CORP DOES NOT REQUIRE THE DECEMBER 30, 2020 MEETING. MEMBER HERZOG MOVED TO CANCEL THIS MEETING AND RETAIN THE JANUARY 27, 2021 AS THE NEXT MEETING DATE. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

13. Receive staff reports

NO REPORTS PRESENTED

14. Chair's comments

CHAIRMAN TOSTE EMPATHIZED WITH THE ZOO GIVEN THE RECENT CLOSURE.

15. Board Member comments

MEMBER ROMAN WISHED ALL A MERRY CHRISTMAS AND A HAPPY NEW YEAR.

16. Adjourn

THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN TOSTE ADJOURNED THE MEETING AT 9:40 AM

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.